



Port Jefferson Free Library

POSITION AVAILABLE Part-Time Children's Librarian

The right candidate will:

- possess a strong interest and knowledge of best practices in library service for families, caregivers and children from birth-age 12.
- be comfortable engaging with children
- commit to support the ALA's Bill of Rights, Intellectual Freedom, and Patron Privacy
- possess excellent interpersonal skills and demonstrate a positive attitude
- work well independently and as a team member in a constantly evolving environment
- be available for evening and weekend shifts

Job duties:

- develop, promote, and run a variety of programs for children and families
- provide readers' advisory for youth patrons and assist with juvenile collection development, book displays and lists, and seasonal displays
- assist with program registration, reference services, and content creation
- teach and operate technologies utilized in the children's department including but not limited to the use of computer software, Cricut machines, and 3D printers
- represent the library at events in the community and engage in library outreach
- use of Sierra, Library Market, Google Workspace, Canva and Reference databases

Qualifications:

Has completed an MLS from an ALA-accredited Institution and holds a valid NYS Public Librarian Certificate OR actively enrolled in an accredited MLS program at an ALA-accredited Institution.

Approximately 37 hours a 2-week pay period. Salary: \$39.20 per hour. Submit resume and references by Monday, July 27 to jennybloom@portjefflibrary.org

Port Jefferson Free Library is an association library with a staff association represented by NYSUT. Benefits include the opportunity to participate in the NYS retirement plan, paid accrued time off and more outlined in the collective bargaining agreement.

The Port Jefferson Free Library does not discriminate in employment or the provision of services.