



Teen Services Librarian

Join the team at the Southold Free Library. We are seeking a full-time Teen Services Librarian. This is an exciting opportunity for a library professional who is friendly, organized, comfortable with technology, and possesses exceptional customer service skills. The person in this position will create a welcoming, creative, vibrant, and dynamic environment that attracts and invites teens and tweens to use the Library.

Job summary: The Teen Services Librarian reaches out to children in grades 6-12 in the community with high-interest programs, innovative services, collection development, and by offering a welcoming, accessible, and comfortable environment that encourages lifelong library use.

Duties include, but are not limited to:

- Planning, organizing, implementing, and evaluating services to youth in grades six through high school.
- Collection development of the young adult collection.
- Working collaboratively with the Children's Librarian on programs and services.
- Planning and preparing a variety of programs.
- Preparing promotional materials and displays.
- Acting as liaison with local organizations and school personnel.
- Compiling and overseeing publicity and marketing for programs and services.
- Attending conferences and meetings. Remaining aware of new library resources, trends, practices, and technological developments.
- Hiring, supervising and evaluating Student Pages

Reports to: Library Director

Knowledge and abilities:

- Thorough knowledge of professional library principles, and public library operations.
- Demonstrated ability and enthusiasm for working with the public
- Ability to work as part of a cohesive team. Willingness to assist and support coworkers, contribute ideas and maintain flexibility.

Education and experience:

- Master's degree of Library and information Science from an ALA accredited library school

- Prior public or school library experience
- Experience with social media and electronic resources
- Ability to work independently as well as collaboratively, and to interact effectively with colleagues, school personnel, and patrons from various cultures, viewpoints, and diverse backgrounds.

Schedule, compensation, and benefits:

35 hours per week, with evening and weekend hours as needed for programs etc.
\$58,000-\$62,000 dependent on experience. 403b retirement account, individual paid health benefits, 2 weeks paid vacation, increasing annually up to 21 days and 3 personal days.