



South Country Library
22 Station Road
Bellport, NY 11763

Reference Department Full Time Librarian I - Outreach Librarian

The South Country Library, located in Bellport Village, is looking for a dynamic, enthusiastic librarian to work in our collaborative, service-oriented Reference Department.

Job Responsibilities:

- Conducting community outreach activities and services including but not limited to; coordinating services with local businesses, attendance at local community events, visits to nursing homes and other communal settings, library card discount program, etc.
- Planning and executing library wide programs such as Haunted Library, Mini-golf at the library etc. as well as programs related to outreach such as resource fairs, health buses, government initiatives, literacy, etc.
- Conduct a monthly book discussion group.
- Provide Reference Desk coverage to a diverse community, including but not limited to providing readers advisory with a strong emphasis on adult fiction including genre fiction, as well as assistance with library e-resources, Microsoft Office and Google Workspace.
- Collection development for the adult fiction collection. Candidates should demonstrate a familiarity with current and classic fiction titles, authors and reading trends.
- Create and maintain book displays; book lists and other readers engagement tools, as well as oversee our Bestseller Club and run our Adult Summer Reading Club.
- Other duties as assigned.

Requirements:

- Master's degree in Library Science from an ALA accredited library school, or be enrolled and have completed at least 12 credits.
- Professional library experience required; programming or outreach experience a plus.
- 35 hours per week; some evenings and Saturday rotation; Sundays optional (pay is double time).
- Excellent communication and customer service skills.
- Ability to work well independently and as part of a team.

Salary & Benefits:

- Librarian I: \$54,017.60/Librarian Trainee: \$47,010.60 annually.
- Position includes NYSHIP benefits package, TIAA 403B retirement plan, and generous paid personal time, accrued vacation time and sick time.
- One paid work from home day per pay period if schedule allows.

This is not a civil service position. We are an affirmative action/equal opportunity employer.

Interested candidates should email a cover letter and resume to the Head of Reference, Adrienne Portz at alvargas@sctylib.org by Wednesday, February 4th.