



3 Higbie Lane • West Islip, New York 11795
(631) 661-7080
www.westisliplib.org

October 1, 2025

Position Available: Librarian I or Librarian Trainee, Children's Services

Schedule: 17.5 hours per week including one night per week and weekend hours assigned in rotation; regular daytime availability required

Salary: \$29.10 – Librarian I

\$25.00 – Librarian Trainee

The West Islip Public Library is seeking a service-minded librarian or librarian trainee for a part-time position in our Children's Services Department.

Responsibilities Include:

- Provide referrals, research and readers' advisory for children and families
- Promote literacy and nurture a love of reading
- Assist patrons with the use of library resources and technology
- Create and conduct enrichment programs for children and families
- Foster a welcoming and respectful environment

Skills, abilities & personal characteristics:

- Knowledge of and comfort with computer technology and basic software applications
- Ability to problem solve with patience and positivity
- Willingness to listen, understand and respond to the needs of library users
- Dedication to life-long learning
- Creativity and strong organizational skills
- Desire to cultivate meaningful relationships with colleagues, patrons and community members

Qualifications:

- Librarian – MLS/MLIS degree from an ALA accredited school with a concentration in Children's Services
- Librarian Trainee – actively enrolled in an accredited MLS program with at least 12 credits completed; at least 9 of those credits must be in Children's Services

To Apply: Send cover letter and resume to Jamie Papandrea, Director, at jpapandrea@westisliplib.org. Please include the hours you are available to work in your cover letter and/or email.