



### **Adult Reference Librarian/Trainee**

The Adult Reference Department is looking for a Part-Time Librarian/Librarian Trainee to work service points in a midsized public library. The ideal candidate will be comfortable working as part of a large team in a busy environment. They will have good organizational skills, reference interview skills and research skills. Additional language proficiency in Spanish, French, Creole, Hindi or Urdu is welcome but not required.

### **Schedule:**

- Maximum of 17.5 hours a week
- Evening and weekend hours are required, Monday and Wednesday night availability preferred. Additional daytime hours as schedule permits.

### **Responsibilities to include:**

- Creating a welcoming customer experience that drives good customer service.
- Providing reader's advisory and reference assistance using print, non-print, and electronic sources.
- Assisting patrons with technology, including but not limited to; computers, tablets, scanners, copiers, e-readers, Library provided mobile apps.
- Performing librarian-related tasks necessary to meet department needs.

### **Qualifications:**

- Librarian 1 must possess an MLS from ALA accredited program and NYS Librarian Certificate.
- Librarian Trainee must be enrolled in accredited graduate program.
- Excellent organizational skills.
- Strong written and oral communication skills.
- Library or Retail experience preferred.

### **Salary:**

- The salary range is \$31-\$34 per hour based on degree completion.
- Vacation, Sick and Holiday after 1 year of service.

Review of applications will begin immediately, and it will continue until the position is filled.

Applications received by 9/30/25 will be given preference. To apply, email a cover letter and resume to [jsukhu@deerparklibrary.org](mailto:jsukhu@deerparklibrary.org). No telephone inquiries or faxed applications accepted.