

SUFFOLK COUNTY DEPARTMENT OF CIVIL SERVICE



Edward P. Romaine
Suffolk County Executive

ANNOUNCES:

EXAMINATION ANNOUNCEMENT SUMMARY AUGUST 1, 2025

PUBLIC NOTICE

This is a summary of upcoming examinations. Applicants are advised to see the official examination announcement for complete details.

For the most current examination announcement information, please go to our website at:
<https://apps2.suffolkcountyny.gov/civilservice/efile/default.aspx>

If it becomes necessary to amend any announcement or current Press Release, all changes will be posted on the department's web page.

LOCATION

The Suffolk County Department of Civil Service maintains its principal office at 725 Veterans Memorial Highway, William J. Lindsay Complex, Building #158, Hauppauge, NY.

Mailing Address: P.O. Box 6100, Hauppauge, NY 11788-0099

Telephone: 631-853-5500 Fax: 631-853-6370 email: civil.service@suffolkcountyny.gov

WEBSITE

Candidates for all examinations may file on our website. Examination Announcement Summary, examination announcements, expanded subtest descriptions (when available), and job specifications can also be obtained on the site. For more information visit our home page at: <https://www.suffolkcountyny.gov/Departments/Civil-Service>

APPLICATION PROCESSING FEE

A separate application is required for each examination (identified by examination number) for which you are applying. Each application must be accompanied by a **NON-REFUNDABLE NON-TRANSFERABLE** application processing fee. **SEE THE EXAMINATION ANNOUNCEMENT FOR THE FEE AMOUNT (The fee will NOT BE REFUNDED if your application is DISAPPROVED).** Do not send cash. Make your check or money order payable to the Suffolk County Department of Civil Service. Please indicate the examination title and your social security number on the face of your check or money order. Certain applicants may be eligible for a fee waiver. See examination announcement for details.

APPLICATION FEE WAIVER

The application processing fee may be waived for Suffolk County residents who are veterans, active military duty, members of the reserves or National Guard, auxiliary police, members in good standing of a local fire district or ambulance company, volunteer CERT members, members of the Suffolk County Police Explorers program and members of a Volunteer Fire Department or Volunteer Emergency Medical Services Agency Explorers program. The fee may also be waived if you are unemployed and primarily responsible for the support of a household and for recipients of Medicaid, SSI, Public Assistance or those in a training program under the Job Training Partnership Act/Workforce Investment Act administered by a state or local social service agency. All claims for application fee waiver are subject to verification. If you can verify eligibility for application fee waiver, complete a "Request for Application Fee Waiver and Certification" form and submit it with your application. The waiver application is available on our website under "Online Forms," or when you apply online.

E-MAILING OF LETTERS

We have implemented the e-mailing of correspondence to candidates that have opted in to receive email. This will include examination scheduling letters. Please be sure to check your e-mail for your scheduling information if you have opted in.

IMMEDIATE POSITIONS AVAILABLE FOR CASEWORKER TRAINEES, SOCIAL SERVICES EXAMINERS AND CHILD SUPPORT SPECIALIST TRAINEES IN THE DEPARTMENT OF SOCIAL SERVICES-NO EXAMINATION REQUIRED

Caseworker Trainee and Caseworker Trainee (Spanish Speaking)

Starting Salary \$62,327 plus excellent benefits package

Employees in this title perform entry-level professional social work for individuals and families.

To be eligible, a candidate must possess a Bachelor's Degree.

Social Services Examiner I and Social Services Examiner I (Spanish Speaking)

Starting Annual Salary \$43,430 plus excellent benefits package

Employees in this title determine financial eligibility for programs administered by the Department of Social Services and recommend amounts of assistance.

To be eligible, a candidate must have either:

1. Possession of sixty (60) college credits; or
2. Two (2) years of experience in examining, investigating or evaluating claims for assistance, or
3. A combination of A & B.

Child Support Specialist Trainee and Child Support Specialist Trainee (Spanish Speaking)

Starting Salary \$41,421 plus excellent benefits package

Employees in this title perform entry-level work in conducting investigations and collecting child support payments from individuals legally responsible for the support of dependents.

To be eligible, a candidate must have completed 60 college credits.

For more information on all of these positions and TO APPLY, click HERE:

<https://suffolkcountyny.wd1.myworkdayjobs.com/Suffolkcounty1>

LAST FILING DATE: AUGUST 20, 2025

SPECIFICATION# TITLE

0516 DATA BASE COORDINATOR OC

0516 DATA BASE COORDINATOR PR

TRAINING & EXPERIENCE

ANNUAL SALARY

\$56,637* Grade 22
(Salary effective 7/1/2024)*

Usual Annual Salary \$77,772**
\$56,637* Grade 22
(Salary effective 7/1/2024)*
Usual Annual salary \$77,772**

LAST FILING DATE: AUGUST 27, 2025

SPECIFICATION# TITLE

7465 WASTEWATER TREATMENT PLANT
 OPERATOR (3A) OC

7465 WASTEWATER TREATMENT PLANT
 OPERATOR (3A) PR

0756 WEBSITE MANAGER OC

0756 WEBSITE MANAGER PR

TRAINING & EXPERIENCE

ANNUAL SALARY

\$47,450** Grade 18
(Salary effective 7/1/2024)

\$47,450** Grade 18
(Salary effective 7/1/2024)

\$54,392* Grade 21
(Salary effective 7/1/2024)*
Usual Annual Salary \$85,211**
\$54,392* Grade 21
(Salary effective 7/1/2024)*
Usual Annual Salary \$85,211**

LAST FILING DATE: AUGUST 20, 2025

SPECIFICATION# TITLE

0130 PHOTOCOPY MACHINE OPERATOR OC

WRITTEN TEST DATE: SEPTEMBER 20, 2025

ANNUAL SALARY

\$31,842 (salary effective 7/1/2024) Grade 8

LAST FILING DATE: AUGUST 20, 2025

SPECIFICATION# TITLE

7088 COURT OFFICER OC

WRITTEN TEST DATE: SEPTEMBER 27, 2025

ANNUAL SALARY

Usual Salary \$34 per hour**
(Based on a 17.5 hour work week)

LAST FILING DATE: AUGUST 27, 2025

SPECIFICATION# TITLE

0205 ACCOUNT CLERK OC

0211 ACCOUNT CLERK (SPANISH SPEAKING) OC

WRITTEN TEST DATE: OCTOBER 4, 2025

ANNUAL SALARY

\$35,000 (salary effective 7/1/2024) Grade 11

Usual Annual Salary \$42,500-\$51,891**

\$35,000 (salary effective 7/1/2024) Grade 11

Usual Annual Salary \$55,891**

LAST FILING DATE: OCTOBER 1, 2025

SPECIFICATION# TITLE

0601 ASSESSMENT AIDE OC

0590 ASSESSMENT CLERK OC

WRITTEN TEST DATE: NOVEMBER 8, 2025

ANNUAL SALARY

Usual Annual Salary \$51,500**

Usual Annual Salary \$46,707-\$48,500**

LAST FILING DATE: NOVEMBER 1, 2025

SPECIFICATION# TITLE

0802 LIBRARY CLERK OC

0800 LIBRARY CLERK (SPANISH SPEAKING) OC

0025 OFFICE ASSISTANT OC

0029 OFFICE ASSISTANT (SPANISH SPEAKING) OC

WRITTEN TEST DATE: DECEMBER 6, 2025

ANNUAL SALARY

Usual Annual Salary \$34,177-\$46,098**

(Salaries based on full-time employment)

Usual Annual Salary \$34,177-\$46,098**

(Salaries based on full-time employment)

\$33,121 (Salary effective 7/1/2024) Grade 9

Usual Annual Salary \$39,713-\$43,901**

(Salaries based on full-time employment)

\$33,121 (Salary effective 7/1/2024) Grade 9

Usual Annual Salary \$31,245-\$46,158**

(Salaries based on full-time employment)

OC - OPEN-COMPETITIVE

PR - PROMOTIONAL

****SALARIES VARY BY JURISDICTION**

TRAINING AND EXPERIENCE: AUGUST 20, 2025

DATA BASE COORDINATOR OC REQUIRES: Either: (a) Graduation from a college with federally-authorized accreditation or registration by NY State with a Bachelor's Degree**, including at least 30 credit hours in mathematics and/or computer sciences, and two (2) years of experience in data base maintenance; or, (b) Graduation from a college with federally-authorized accreditation or registration by NY State with an Associate's Degree**, including at least 15 credit hours in mathematics and/or computer sciences, and four (4) years of experience in data base maintenance; or (c) An equivalent combination of education and experience as defined by the limits of (a) and (b).

**Please attach to the application a copy of your college transcript(s) which must have your name, college name, and date of graduation printed on it by the institution. Grade reports, incomplete transcripts and other similar documents are unacceptable.

DATA BASE COORDINATOR PR REQUIRES: To be eligible, a candidate must now be serving and have served on a continuous basis with permanent or contingent permanent competitive status as a Data Control Specialist in the jurisdiction in which the candidate seeks promotion for at least one (1) year immediately preceding the last filing date. Provisional time immediately preceding a permanent appointment to the same title(s) will be credited.

TRAINING AND EXPERIENCE: AUGUST 27, 2025

WASTEWATER TREATMENT PLANT OPERATOR (3A) OC REQUIRES: Possession of a Type 3A or 4A Wastewater Treatment Plant Operator's certificate* issued by the New York State Department of Environmental Conservation.

Necessary Special Requirements

Candidates must maintain a Grade 3A or 4A Certificate, issued by the New York State Department of Environmental Conservation, while employed in this title. Depending upon the assignment, at the time of appointment and during employment in this title, employees may be required to possess a valid license to operate a motor vehicle in New York State.

*Please attach to the application a copy of your Type 3A or 4A Wastewater Treatment Plant Operator's certificate issued by the New York State Department of Environmental Conservation.

WASTEWATER TREATMENT PLANT OPERATOR (3A) PR REQUIRES: To be eligible, a candidate must now be serving and have served on a continuous basis with permanent status as a Senior Wastewater Treatment Plant Helper for at least two (2) years or as a Wastewater Treatment Plant Helper for at least four (4) years in the jurisdiction in which the candidate seeks promotion immediately preceding the last filing date. Provisional time immediately preceding a permanent appointment to the same title(s) will be credited.

Note: Candidates must possess a Type 3A or 4A Wastewater Treatment Plant Operator's certificate, issued by the New York State Department of Environmental Conservation.

Necessary Special Requirements

Candidates must maintain a Grade 3A or 4A Certificate, issued by the New York State Department of Environmental Conservation, while employed in this title. Depending upon the assignment, at the time of appointment and during employment in this title, employees may be required to possess a valid license to operate a motor vehicle in New York State.

*Please attach to the application a copy of your Type 3A or 4A Wastewater Treatment Plant Operator’s certificate issued by the New York State Department of Environmental Conservation.

WEBSITE MANAGER OC REQUIRES: Either: (a) Graduation from a college with federally-authorized accreditation or registration by NY State with a Bachelor’s Degree**, which includes or is supplemented by twenty four (24) credit hours of coursework in web design, management information systems, computer science, computer technology, information resource management, programming, systems analysis or related computer fields; or, (b) Graduation from a college with federally-authorized accreditation or registration by NY State with an Associate’s Degree**, which includes or is supplemented by twelve (12) credit hours of coursework in Web design, management information systems, computer science, computer technology, information resource management, programming, systems analysis or related computer fields, and two (2) years of experience in the design and maintenance of websites; or, (c) Graduation from high school or possession of a high school equivalency diploma, and four (4) years of experience in the design and maintenance of websites; or, (d) An equivalent combination of training and experience, as defined by the limits of (a), (b) and (c).

Notes: Master CIW (Certified Internet Webmaster) Administrator certification**, accredited by the Association of Internet Professionals (AIP), may be substituted for three (3) years of the noted experience. Coursework in the use of specific programs such as WORD, EXCEL, or ACCESS and data entry will not be credited.

**Please attach to the application a copy of your college transcript(s) which must have your name, college name, and date of graduation printed on it by the institution. Grade reports, incomplete transcripts and other similar documents are unacceptable. Please attach to the application a copy of your CIW (Certified Internet Webmaster) Administrator certification.

WEBSITE MANAGER PR REQUIRES: To be eligible, a candidate must now be serving and have served on a continuous basis with permanent or contingent permanent competitive status as a Website Specialist in the jurisdiction in which the candidate seeks promotion for at least two (2) years immediately preceding the last filing date. Provisional time immediately preceding a permanent appointment to the same title(s) will be credited.

WRITTEN TEST DATE: SEPTEMBER 20, 2025

PHOTOCOPY MACHINE OPERATOR OC REQUIRES: Graduation from a standard senior high school or possession of a high school equivalency diploma.

WRITTEN TEST DATE: SEPTEMBER 27, 2025

COURT OFFICER OC REQUIRES: Graduation from a standard senior high school or possession of a high school equivalency diploma by the date of appointment.

Necessary Special Requirements

Candidates must be twenty (20) years of age at time of appointment. Possession of a valid New York State driver's license at the time of appointment; appointees must maintain a valid license throughout their employment in this title. Candidates must be a United States citizen at the time of appointment. In jurisdictions where positions are designated as peace officers, the incumbent will be required, after appointment, to obtain a Peace Officer Training Certificate recognized by the New York State Municipal Police Training Council.

WRITTEN TEST DATE: OCTOBER 4, 2025

ACCOUNT CLERK OC REQUIRES: Either: (a) Graduation from a standard senior high school or possession of a high school equivalency diploma and one (1) year of experience in computing and registering data in financial records, accounts, or journals; or, (b) One (1) year of clerical experience, and three (3) credits* in accounting from a college with federally-authorized accreditation or registration by NY State.

Note: Education beyond high school* from a college with federally-authorized accreditation or registration by NY State including at least three (3) credits in accounting per year may be substituted for experience on a year-for-year basis.

*Please attach to the application a copy of your college transcript(s) which must have your name, college name, and date of graduation printed on it by the institution. Grade reports, incomplete transcripts and other similar documents are unacceptable.

ACCOUNT CLERK (SPANISH SPEAKING) OC REQUIRES: Either: (a) Graduation from a standard senior high school or possession of a high school equivalency diploma and one (1) year of experience in computing and registering data in financial records, accounts, or journals; or, (b) One (1) year of clerical experience, and three (3) credits* in accounting from a college with federally-authorized accreditation or registration by NY State.

Note: Education beyond high school* from a college with federally-authorized accreditation or registration by NY State including at least three (3) credits in accounting per year, may be substituted for experience on a year-for-year basis.

*Please attach to the application a copy of your college transcript(s) which must have your name, college name, and date of graduation printed on it by the institution. Grade reports, incomplete transcripts and other similar documents are unacceptable.

WRITTEN TEST DATE: NOVEMBER 8, 2025

ASSESSMENT AIDE OC REQUIRES: Graduation from a standard senior high school or possession of a high school equivalency diploma.

Necessary Special Requirement

At the time of appointment and during employment in this title employees must possess a valid license to operate a motor vehicle in New York State.

ASSESSMENT CLERK OC REQUIRES: Graduation from a standard senior high school or possession of a high school equivalency diploma.

WRITTEN TEST DATE: DECEMBER 6, 2025

LIBRARY CLERK OC REQUIRES: Graduation from a standard senior high school or possession of a high school equivalency diploma.

LIBRARY CLERK (SPANISH SPEAKING) OC REQUIRES: Graduation from a standard senior high school or possession of a high school equivalency diploma.

OFFICE ASSISTANT OC REQUIRES: Graduation from a standard senior high school or possession of a high school equivalency diploma.

Necessary Special Requirement

To be employed by the Suffolk County Police Department candidates may be required to attain New York State Police Information Network (NYSPIN) certification within (1) month of appointment; employees must maintain this certification while employed in this title.

OFFICE ASSISTANT (SPANISH SPEAKING) OC REQUIRES: Graduation from a standard senior high school or possession of a high school equivalency diploma.

Necessary Special Requirement

To be employed by the Suffolk County Police Department candidates may be required to attain New York State Police Information Network (NYSPIN) certification within (1) month of appointment; employees must maintain this certification while employed in this title.

CONTINUOUS RECRUITMENT

ACCOUNTANT OC REQUIRES: Graduation from a college with federally-authorized accreditation or registration by NY State with a Bachelor's Degree*, which includes, or is supplemented by, at least twenty-four (24) credits in Accounting, and two (2) years of experience as an accountant or auditor.

Notes: Bookkeeping experience will NOT be credited towards meeting the above minimum qualifications. Graduate level education*, which includes at least twelve (12) accounting credits, may be substituted for one (1) year of the above experience. Possession of a New York State license* as a Certified Public Accountant may be substituted for two (2) years of experience as an accountant or auditor.

*Please attach to the application a copy of your college transcript(s) which must have your name, college name, and date of graduation printed on it by the institution. Grade reports, incomplete transcripts and other similar documents are unacceptable. *Please attach to the application a copy of your New York State Certified Public Accountant's License.

ACCOUNTANT TRAINEE OC REQUIRES: Graduation from a college with federally-authorized accreditation or registration by NY State with a Bachelor's Degree*, which includes, or is supplemented by, at least twenty-four (24) credits in Accounting.

*Please attach to the application a copy of your college transcript(s) which must have your name, college name, and date of graduation printed on it by the institution. Grade reports, incomplete transcripts and other similar documents are unacceptable.

AUDITOR OC REQUIRES: Graduation from a college with federally-authorized accreditation or registration by NY State with a Bachelor's Degree*, which includes, or is supplemented by, at least twenty-four (24) credits in Accounting, and two (2) years of experience as an accountant or auditor.

Notes: Bookkeeping experience will NOT be credited towards meeting the above minimum qualifications. Graduate level education*, which includes at least twelve (12) accounting credits, may be substituted for one (1) year of the above experience. Possession of a New York State license* as a Certified Public Accountant may be substituted for two (2) years of experience as an accountant or auditor.

*Please attach to the application a copy of your college transcript(s) which must have your name, college name, and date of graduation printed on it by the institution. Grade reports, incomplete transcripts and other similar documents are unacceptable. *Please attach to the application a copy of your New York State Certified Public Accountant's License.

AUDITOR TRAINEE OC REQUIRES: Graduation from a college with federally-authorized accreditation or registration by NY State with a Bachelor's Degree*, which includes, or is supplemented by, at least twenty-four (24) credits in Accounting.

*Please attach to the application a copy of your college transcript(s) which must have your name, college name, and date of graduation printed on it by the institution. Grade reports, incomplete transcripts and other similar documents are unacceptable.

CLINICAL NURSE PRACTITIONER OC REQUIRES: Valid certification* as a Nurse Practitioner (NP) issued by, and registered with, the State of New York, with a specialization in a definite area of practice recognized by the State of New York.

Necessary Special Requirements

At the time of appointment and during employment in this title, candidates must possess a valid certification as a Nurse Practitioner (NP) issued by, and registered with, the State of New York. The clinical specialty required for the specific position will be determined by the department. At the time of appointment and during employment in this title, candidates must possess a valid Professional Registered Nurse's License issued by the State of New York. Depending upon assignment, candidates may be required to meet the State of New York's pharmacotherapeutic requirements for writing prescriptions. Depending upon assignment, candidates may be required to be credentialed by the Suffolk County Department of Health Services' Compliance Bureau Credentialing Committee, and maintain this credential throughout employment in the assignment. At the time of appointment and during employment in this title, employees must possess a valid license to operate a motor vehicle in New York State.

Candidates must meet Federal and New York State employee health requirements, including but not limited to immunizations, for the programs in which they are assigned.

*Please attach to the application a copy of your New York State Nurse Practitioner certification

DRUG COUNSELOR OC REQUIRES: Current certification from NYS Office of Alcohol and Substance Abuse Services (OASAS) as a Credentialed Alcoholism and Substance Abuse Counselor (CASAC)*, or possession of the requirements necessary to be designated as a Qualified Health Professional (QHP)** as defined in Title 14 NYCRR Part 800.3 (L), with one year of experience or satisfactory completion of a training program in the treatment of substance use disorders.

Necessary Special Requirement

At time of appointment and during employment in this title, candidates are required to maintain status as a QHP. Depending on the nature of the assignment, at the time of appointment and throughout employment in this title, employees may be required to possess a valid license to operate a motor vehicle in New York State. Candidates may be subject to a background investigation.

*Please attach to the application a copy of your credentials as a NYS CASAC or possession of the requirements to be designated as a QHP.

**Please attach to the application a copy of your requirements to be designated as a QHP.

DRUG COUNSELOR (SPANISH SPEAKING) OC REQUIRES: Current certification from NYS Office of Alcohol and Substance Abuse Services (OASAS) as a Credentialed Alcoholism and Substance Abuse Counselor (CASAC)*, or possession of the requirements necessary to be designated as a Qualified Health Professional (QHP)** as defined in Title 14 NYCRR Part 800.3 (L), with one year of experience or satisfactory completion of a training program in the treatment of substance use disorders.

Necessary Special Requirement

At time of appointment and during employment in this title, candidates are required to maintain status as a QHP. Depending on the nature of the assignment, at the time of appointment and throughout employment in this title, employees may be required to possess a valid license to operate a motor vehicle in New York State. Candidates may be subject to a background investigation.

*Please attach to the application a copy of your credentials as a NYS CASAC or possession of the requirements to be designated as a QHP.

**Please attach to the application a copy of your requirements to be designated as a QHP.

EMERGENCY MEDICAL TECHNICIAN (BASIC) OC REQUIRES: Possession of one of the following certificates issued by the New York State Department of Health: Emergency Medical Technician-Basic Certificate; Emergency Medical Technician-Intermediate Certificate; Emergency Medical Technician-Critical Care Certificate; or Emergency Medical Technician-Paramedic Certificate. Please attach to the application a copy of your currently valid certificate.

Note: Separate eligible lists will be established for each title.

Necessary Special Requirements (Vary by jurisdiction)

1. Candidates must maintain the appropriate Emergency Medical Technician Certificate throughout employment in this position.
2. Candidates may be required to possess the appropriate New York State driver's license and maintain such license throughout employment in this position.
3. Candidates must be free of any speech or hearing defects that would impair functioning in this position.
4. In jurisdictions where required, the incumbent must obtain certification of completion of the appropriate National Incident Management System (NIMS) entry-level course(s), including Incident Command System (ICS) training, within 26 weeks of appointment.

EMERGENCY MEDICAL TECHNICIAN (CRITICAL CARE) OC REQUIRES: Possession of one of the following certificates issued by the New York State Department of Health: Emergency Medical Technician-Critical Care or Emergency Medical Technician-Paramedic. Please attach to the application a copy of your currently valid certificate.

Note: Separate eligible lists will be established for each title.

Necessary Special Requirements (Vary by Jurisdiction)

1. Candidates must maintain the appropriate Emergency Medical Technician Certificate throughout employment in this position.
2. Candidates may be required to possess the appropriate New York State driver's license, and maintain such license throughout employment in this position.
3. Candidates must be free of any speech or hearing defects that would impair functioning in this position.

4. Candidates for Emergency Medical Technician-Critical Care and Emergency Medical Technician-Paramedic must have completed the Suffolk Regional Emergency Medical Advisory Committee's (REMAC) Advanced Life Support credentialing process at the time of appointment and must complete all protocol and policy updates throughout employment in the position.
5. In jurisdictions where required, the incumbent must obtain certification of completion of the appropriate National Incident Management System (NIMS) entry-level course(s), including Incident Command System (ICS) training, within 26 weeks of appointment.

EMERGENCY MEDICAL TECHNICIAN (PARAMEDIC) OC REQUIRES: Possession of an Emergency Medical Technician-Paramedic Certificate issued by the New York State Department of Health. Please attach to the application a copy of your currently valid certificate.

Note: Separate eligible lists will be established for each title.

Necessary Special Requirements (Vary by Jurisdiction)

1. Candidates must maintain the appropriate Emergency Medical Technician Certificate throughout employment in this position.
2. Candidates may be required to possess the appropriate New York State driver's license, and maintain such license throughout employment in this position.
3. Candidates must be free of any speech or hearing defects that would impair functioning in this position.
4. Candidates for Emergency Medical Technician-Critical Care and Emergency Medical Technician-Paramedic must have completed the Suffolk Regional Emergency Medical Advisory Committee's (REMAC) Advanced Life Support credentialing process at the time of appointment and must complete all protocol and policy updates throughout employment in the position.
5. In jurisdictions where required, the incumbent must obtain certification of completion of the appropriate National Incident Management System (NIMS) entry-level course(s), including Incident Command System (ICS) training, within 26 weeks of appointment.

MEDICAL SERVICES SPECIALIST OC REQUIRES: Graduation from a college with federally-authorized accreditation or registration by New York State with a Bachelor's or Master's Degree* in Nursing or other health or human services field, plus two (2) years of experience as a registered professional nurse in home health care and/or the review of home health care services for medical necessity or in the delivery of preventive health care services. Experience must have been gained within the last ten (10) years.

Necessary Special Requirements

At the time of appointment and during employment in this title, employees must possess a Registered Nurse's license issued by the State of New York. Employees must also possess and maintain a valid license to operate a motor vehicle in New York State.

*Please attach to the application a copy of your college transcript(s) which must have your name, college name, and date of graduation printed on it by the institution. Grade reports, incomplete transcripts and other similar documents are unacceptable.

PSYCHIATRIC SOCIAL WORKER OC REQUIRES: Graduation from a college with federally-authorized accreditation or registration by NY State with a Master's Degree* in Social Work and certification as Licensed Master Social Worker (LMSW)* or Licensed Clinical Social Worker (LCSW)* by the New York State Department of Education.

Necessary Special Requirements

Certification as Licensed Master Social Worker (LMSW) or a Licensed Clinical Social Worker (LCSW) by the New York State Department of Education must be maintained throughout employment in this title. At the time of appointment, and during employment in this title, employees will be required to possess a valid license to operate a motor vehicle in New York State or otherwise demonstrate their capacity to meet the transportation needs of the job.

*Please attach to the application a copy of your college transcript(s) which must have your name, college name, and date of graduation printed on it by the institution. Grade reports, incomplete transcripts and other similar documents are unacceptable. *Please attach to the application a copy of your New York State LMSW or LCSW certification.

PUBLIC HEALTH NURSE I OC REQUIRES: Graduation from a college with federally-authorized accreditation or registration by NY State with a Bachelor's Degree* in Nursing.

Necessary Special Requirements

At the time of appointment and during employment in this title, candidates must possess a Professional Registered Nurse's License issued by the New York State Education Department. At the time of appointment and during employment in this title, candidates will be required to possess a valid license to operate a motor vehicle in New York State. Candidates must meet federal and New York State employee health requirements, including but not limited to immunizations, for the programs in which they are assigned.

*Please attach to the application a copy of your college transcript(s) which must have your name, college name, and date of graduation printed on it by the institution. Grade reports, incomplete transcripts and other similar documents are unacceptable.
