

# Work Activities: Babylon Public Library

# Job Announcement

# FT Custodial Worker I (35 Hours Weekly)

* Performs building opening and/or closing.
* Performs routine janitorial and custodial work including but not limited to: sweeping, mopping, vacuuming carpets, dusting and cleaning furniture, shelves and equipment, replacing lightbulbs, washing windows, painting, minor repairs, cleaning and restocking restrooms, cleaning and removing trash from inside and outside the building.
* Performs outside maintenance including but not limited to maintaining sprinkler system, landscaping, mowing, snow shoveling, cleaning parking lot.
* Sets up and breaks down furniture for classes and events.
* Works with Custodial Department Head as a team as well as being able to work independently.
* Performs other duties as assigned by the Department Head/Director.

#  Skills Required:

* Working knowledge of the materials, methods and equipment used in custodial work.
* Ability to understand and follow oral and written instructions.
* Ability to make minor repairs and adjustments to cleaning equipment.
* Prior custodial experience is a plus.

 **Starting Salary**: $39,400.39 with generous benefits package and paid time off. This is a Labor Class

 Civil Service position. The Babylon Public Library Staff are represented by the United Public Service

 Employees Union (UPSEU).

 **General Hours**: M-Th: 12 PM – 8 PM; Saturdays: 8 AM – 4 PM. Rotating Sundays (October – May).

 Hours may vary during special events, including library outreach, after-hours programming, scheduled

 carpet cleanings, and elections. **Saturdays are mandatory**.

Please email your resume with a cover letter and three references to: tvitale@babylonlibrary.org

**Only prospective candidates will be contacted for an interview.**