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**Position Available: Part-time/Substitute Reference Librarian [Non-competitive]**

The Bellmore Memorial Library is seeking a friendly, enthusiastic, and resourceful librarian to join the weekend rotation in their reference department. Ability to fill in when needed during the week a plus. This position reports to the Head of Reference/Assistant Director.

**Duties include, but are not limited to:**

* Provide excellent customer service, reference assistance, and readers’ advisory
* Provide technology assistance to patrons on digital resources and devices
* Assist in weeding projects
* Perform other projects and assignments as needed, including supporting adult programming and library-wide events

**Qualifications:**

* MLS degree from an ALA-accredited institution
* NYS Public Librarian’s Certificate
* Prior experience in Adult services or Reference a plus

**Knowledge, Skills, and Abilities:**

* Excels at providing enthusiastic customer service
* Excellent written, communication, and organization skills
* Possesses strong technology skills and a knowledge of Sierra and Microsoft Office
* Desire to collaborate with colleagues as well as work independently

**Hourly Wage**

* Range: $25.00 - $29.00, depending on experience

Interested candidates should email a cover letter and their résumé to Martha DiVittorio, Assistant Director: [mdivittorio@bellmorelibrary.org](mailto:mdivittorio@bellmorelibrary.org). Only candidates selected for further consideration will be contacted.

*This is a non-competitive Nassau County Civil Service position. Candidates need not be on a list nor will they be removed from a list.*