

Port Jefferson Free Library

TEEN CENTER

205 East Main Street, Port Jefferson NY, 11777
portjefflibrary.org • 631-509-5707

POSITION AVAILABLE **Part-Time Teen Librarian**

The Port Jefferson Free Library Teen Center is seeking a forward thinking, teen friendly, customer service oriented individual to grow our department in our new Teen Center.

The right candidate will:

- possess a strong interest and knowledge of teen culture and a comfort engaging with Teens
- commit to support the ALA's Bill of Rights, Intellectual Freedom, and Patron Privacy
- contribute to the operation of the PJFL's Teen Center as a safe space
- possess excellent interpersonal skills and demonstrate a positive attitude
- work well as a team member in a constantly evolving environment
- be available afternoon/evenings, every Saturday, and Sunday in a rotation

Job duties:

- develop, promote, and run programs for teenagers
- provide readers' advisory for teen patrons and assist with teen collection development
- assist with program registration, reference services, and content creation
- teach and operate technologies utilized in the Teen Center including but not limited to use of gaming consoles and games, computer software, cricut machines, and 3D print software
- represent the library at events in the community and engage in library promotion
- use of Sierra, Library Market, and Google Workspace

Qualifications:

Currently MLS from an ALA-accredited Institution and a valid NYS Public Librarian Certificate OR actively enrolled in an accredited MLS program at an ALA-accredited Institution.

Salary and Benefits:

\$37.67 per hour for Librarian. \$26.06 per hour for Librarian Trainee.

Benefits include the opportunity to participate in the NYS retirement plan, paid accrued time off, and more outlined in the collective bargaining agreement.

Email your resume and list of three references by Monday, April 21, 2025 to:

Sal Filosa, Head of Teen and Services, sal@pjteen.org