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**Position Available: Part-Time Reference Librarian**

The Bellmore Memorial Library is seeking a friendly, enthusiastic, and resourceful librarian to join their reference department. Candidates will be scheduled to work a weekday shift, a possible evening and be part of our weekend rotation. Flexibility is a plus.

**Duties include, but are not limited to:**

* Provide excellent customer service, reference assistance, and readers’ advisory
* Provide technology assistance to patrons on digital resources and devices
* Participate in the selection of new fiction and nonfiction for the collection and assist in weeding
* Perform other projects and assignments as needed, including supporting adult programming and library-wide events

**Qualifications:**

* MLS degree from an ALA-accredited institution
* NYS Public Librarian’s Certificate
* Prior experience in Adult services or Reference a plus

**Knowledge, Skills, and Abilities:**

* Excels at providing enthusiastic customer service
* Excellent written, communication, and organization skills
* Possesses strong technology skills and a knowledge of Sierra and Microsoft Office
* Ability to learn and master Assabet, Baker & Taylor TS360, and Ingram iPage software quickly
* Desire to collaborate with colleagues as well as work independently

**Hourly Wage**

* Range: $25.00 - $29.00, depending on experience

Interested candidates should email a cover letter and their resume to Martha DiVittorio, Head of Reference: [mdivittorio@bellmorelibrary.org](mailto:mdivittorio@bellmorelibrary.org)

*This is a non-competitive Nassau County Civil Service position. Candidates need not be on a list nor will they be removed from a list.*