



POSITION AVAILABLE
Full-Time Young Adult Librarian I
Youth Services Department

The Commack Public Library is seeking a highly-engaged, creative, customer service oriented Young Adult Librarian who is eager for an opportunity to enrich lives among the youth and families in our community! Our ideal candidate must be a self-starter, team player and enjoy working with teens as well as children of all ages in an active Youth Services Department. Additional qualities include exceptional time management skills, a sense of humor, empathy and patience!

General Responsibilities:

- Experience working with teens and parents as well as children ages birth-12th grade
- Plan, organize, and facilitate crafts, volunteer programs, activities and events throughout the year.
- Bring new ideas to the table and be willing to try new things!
- Provide excellent reference, reader's advisory and referral services.
- Proficiency in utilizing current technologies.
- Develop displays, bibliographies, flyers and other promotional materials.
- Promotion and demonstration of library programs and services through outreach.
- Evaluate and maintain the Young Adult collection.

Qualifications

- MLIS from an American Library Association accredited program.
- Must have a valid, active New York State Public Librarian Certificate.
- Must be reachable on the Suffolk County Civil Service Librarian I (Children's Services) list.
- General experience working with the public and diverse communities.

About Us

- Established in 1976, the Commack Public Library serves the Town of Huntington residents in the Commack School District which incorporates parts of Commack, East Northport and Dix Hills.
- The Library underwent a major renovation in 2017 when it re-opened to the public in our beautiful state of the art building.
- We serve a community of over 16,000 residents.
- We are part of the New York State and Local Retirement System (NYSLRS).
- We participate in the New York State Health Insurance Program (NYSHIP) *Empire Plan*.
- Opportunity to join UPSEU Union
- Offering a starting salary of \$54,677.00 non-negotiable as per union contract

This position reports directly to the Head of Youth Services and consists of (35) hours per week and includes daytime, evening, and weekend hours.

Transfers welcome!

Resumé and Cover Letter may be submitted via email by Monday, November 13, 2023 to
Joanne Albano, Assistant Director at jalbano@commackpubliclibrary.org

Only prospective candidates will be contacted for an interview.