



South Country Library
22 Station Road
Bellport, NY 11763

Reference Department Full Time Librarian I Adult Program Coordinator

The South Country Library, located in Bellport Village, is looking for a dynamic, enthusiastic librarian to work in our collaborative, service-oriented Reference Department.

Job Responsibilities:

- Plan, schedule and conduct in-person and virtual adult programs as well as oversee the adult programs budget.
- Provide Reference Desk coverage and service to a diverse community, including but not limited to reader's advisory and assistance with library e-resources, Microsoft Office and Google Workspace.
- Attend meetings and workshops related to programming and Reference services.
- Collection development for assigned adult sections.
- Other duties as assigned.

Requirements:

- Master's degree in Library Science from an ALA accredited library school, or be enrolled and have completed at least 12 credits.
- Professional library experience required; programming experience a plus.
- 35 hours per week; some evenings and Saturdays; Sundays optional (pay is double time).
- Excellent communication and customer service skills.
- Ability to work well independently and as part of a team.

Salary and Benefits

- **Librarian I: \$54,017.60/Librarian Trainee: \$47,010.60 annually.**
- Position includes NYSHIP benefits package, TIAA 403B retirement plan, and generous paid personal time, accrued vacation time and sick time.
- One paid work from home day per pay period if schedule allows. Relaxed business casual dress code.

This is not a civil service position.

Interested candidates should email a cover letter and resume to the Head of Reference, Adrienne Portz at alvargas@sctylib.org by Friday, September 1.

WE ARE AN AFFIRMATIVE ACTION / EQUAL OPPORTUNITY EMPLOYER