

Position Available – Part-time Custodial Worker I

There presently exists an opening for a responsible and reliable part-time Custodial Worker I in our Maintenance Department. This position is for 17.5 hours in two buildings primarily for evenings and weekends. Benefits include vacation time, sick time, and holiday pay.

The job duties include but are not limited to:

- Participate in general cleaning of facilities and grounds in two buildings;
- Clean program rooms, meeting rooms, hallways, offices, restrooms, stairways, and general public areas;
- Use vacuum cleaner to clean rugs, stairs, and upholstered furniture;
- Use broom, mop and floor equipment to mop, strip, and wax floors;
- Replenish restroom supplies;
- Dust furniture and equipment;
- Empty wastebaskets; Put garbage out to curb for pick-up;
- Empty book drop;
- Set up and break down tables, chairs and other equipment as needed in program and meeting rooms; may occasionally need to set up a/v equipment as part of a room set-up;
- Clear snow from entrances and walkways and put snowmelt out when needed;
- Help with outdoor grounds maintenance such as weeding and trimming bushes;
- Deliver library materials to various departments and possibly other building;

The successful candidate should have the ability to:

- Perform moderately heavy manual work and have the physical condition commensurate with the demands of the position;
- Relate to supervisors, staff members, and general public in a courteous manner;
- Work in two buildings and be able to travel between buildings;
- Follow all applicable safety rules and procedures.

The starting salary for this position is \$19.97 per hour as per our collective bargaining unit. If interested, please submit application and/or resume to Kristine Casper, Assistant Director at kristine_casper@huntlib.org by September 1, 2023.