

**South Country Library**

**22 Station Road, Bellport, NY 11713**

**Reference Department Full Time Librarian I  
Adult Program Coordinator**

The South Country Library, located in Bellport Village, is looking for a dynamic, enthusiastic, forward thinking librarian to work in our friendly, team oriented Reference Department.

**Job Responsibilities:**

- Plan, schedule and conduct in-person and virtual adult programs as well as oversee the adult program budget.
- Provide Reference Desk coverage and service to a diverse community, including but not limited to reader's advisory and assistance with library e-resources, Microsoft Office and Google Workspace.
- Attend meetings and workshops related to programming and Reference services.
- Collection development for assigned adult sections.
- Other duties as assigned.

**Requirements:**

- Master's degree in Library Science from an ALA accredited library school, or be enrolled and have completed at least 12 credits.
- Professional library experience required; programming experience a plus.
- 35 hours per week; some evenings and Saturdays; Sundays are optional.
- Excellent communication and customer service skills.
- Ability to work well independently and as part of a team.

**Salary and Benefits**

- Librarian I: \$48,739.60/Librarian Trainee: \$42,770 annually.
- Position includes NYSHIP benefits package, TIAA 403B retirement plan, and generous paid accrued vacation time and sick time.
- One paid work from home day per pay period if schedule allows.
- Relaxed business casual dress code.

This is not a civil service position.

Interested candidates should email a cover letter and resume to the Head of Reference, Adrienne Portz at [alvargas@sctylib.org](mailto:alvargas@sctylib.org) by Friday, July 7.

**WE ARE AN AFFIRMATIVE ACTION / EQUAL OPPORTUNITY EMPLOYER**