



Adult Services Part-Time Librarian

10-15 hours per week. May include evenings and weekends.

Typical duties and responsibilities:

- Assist patrons with locating materials, placing holds, renewing books, reserving rooms and navigating online resources
- Provide reader's advisory, register patrons for programs, answer phones and reference questions
- Provide computer support and assist patrons with electronic devices
- Create library displays that promote targeted services or collection subjects
- Participate in collection development and maintenance
- Attend professional meetings & workshops; participate in staff projects
- Create content for library's social media outlets
- Other duties as assigned

Qualifications:

MLS degree from an ALA accredited school and Public Librarian certificate or actively enrolled in an accredited MLS Program.

To be considered for this position, please send a cover letter & resume no later than Monday, April 24, 2023, to:

Wendy Bennett, Assistant Director
Wendy@bbplibrary.org
186 Middle Road
Blue Point, NY 11715
631-363-6133

The Bayport-Blue Point Public Library is an Equal Employment Opportunity Employer.