
40 Harbor Lane
Massapequa Park, NY 11762
Tel. No. 516-799-0770
Fax No. 516-799-1532



523 Central Avenue
Massapequa, NY 11758
Tel. No. 516-798-4607
Fax No. 516-798-2804

The Massapequa Public Library is looking for an enthusiastic flexible librarian comfortable working in Adult Reference for up to 15 hours per week. Schedule will include evenings, possible Tuesday and Thursday nights and some Saturdays. Duties include, but are not limited to:

- General public desk duties, including reader's advisory and handling inquiries regarding programming, library services, eBooks and eAudiobooks.
- Knowledge of general reference databases and able to perform online searches.
- Working with Sierra, Encore and Eventkeeper.
- Provides technology assistance with electronic resources and digital devices: public computers, laptops, and Chromebooks.
- Other related duties as assigned.

Qualifications:

- MLS Degree in Library and Information Science from an ALA-accredited program.
 - Current NYS Public Librarian's Certificate.
 - Effective collaboration skills and the ability to function individually and in a team environment.
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- Salary is \$31.31 per hour. This is a non-competitive Civil Service position. The Massapequa Public Library is a member of the NYS Retirement System.

To apply, please email your cover letter and resume in .pdf format to:

jobadmin@massapequalibrary.org
Attn: MaryAnn Tweedy, Library Director
Position is open until filled.