



POSITION AVAILABLE
Full-Time Custodial Worker I

Sachem Public library seeks a custodian to perform janitorial responsibilities for our library. Duties include maintaining the cleanliness and appearance of our facilities, may open or close the building and prepare the building for staff, public and meetings.

Primary responsibilities:

- General housekeeping cleaning & maintenance.
- Program room set-ups; moving & setting up tables, chairs and other furniture.
- Minor electrical work, light plumbing and painting.
- Occasional outdoor maintenance; including shoveling snow, operating a snow-blower, leaf-blower and power-washer.
- Cleans lavatories and replenishes supplies.
- Mixes cleaning solutions and chemicals in containers in preparation for cleaning, according to instructions.
- Gathers and empties garbage and trash cans.
- Manages inventory of cleaning supplies.
- Support the library's sustainability goals.
- Related work as required.
- This position reports to Head Custodian.

Required Qualifications:

- Working knowledge of the materials, methods and equipment used in custodial work.
- Ability to follow simple oral and written directions.
- Ability to make minor repairs and adjustments to cleaning equipment.
- Physical condition commensurate to the demands of the job; ability to stand, walk and bend for many hours, lift heavy objects and climb ladders. Ability to perform repetitive motions for long periods of time.

Schedule: Tuesday-Saturday 2-10pm. Sundays in rotation. Flexibility is a plus.

Salary: \$40,000

To be considered for this position, please email your resume no later than Friday, November 11, 2022:

Kristen Stroh, Assistant Director
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