POSITION AVAILABLE

Part-Time Librarian I / Librarian Trainee
Teen Services

Sachem Public Library seeks an enthusiastic, creative, and service-oriented teen librarian with strong interpersonal skills to join our Teen Services Department.

Working in our desTEENation space is a strong resume builder for enhancing your skills in developing innovative programs for young adults, gaining experience working collaboratively with community partners, and engaging with teens to develop their voice and place in our community.

Job Duties:
- Provide a high level of customer service in a friendly, professional manner.
- Ability to multi-task in-person, phone, and online requests simultaneously.
- Enjoy interacting with teens and be able to manage teen behavior in a large group setting.
- Assist teens with homework and research needs.
- Possess a strong interest and knowledge of teen literature for readers' advisory.
- Knowledge of current technologies for our maker Studio.
- Plan, organize, and facilitate programs and workshops utilizing current trends.
- Possess excellent communication and organizational skills for working collaboratively on library events.
- Promotion and demonstration of library services through community outreach.
- Support the library's sustainability goals.

Qualifications:
- MLS degree from an ALA accredited school and Public Librarian certificate for a Librarian I or actively enrolled in an accredited MLS program with at least 12 credits for a Librarian Trainee.
- This position is for up to 17.5 hours per week.
- Afternoons and evenings including Friday evenings required with Saturdays and Sundays in rotation. Availability needed for two Saturdays per month.
- Flexibility to work mornings a plus.

To be considered for this position, please email a resume and cover letter no later than Wednesday, October 27, 2022:

Laura Panter, Head of Teen Services
E-mail: laura.panter@sachemlibrary.org