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hhlibrary.org

Part-Time Teen Librarian

The Half Hollow Hills Community Library is seeking an enthusiastic, friendly, and creative Librarian or Librarian Trainee to fill a part-time 17.5-hour position in our very busy Teen Department.

The successful candidate must be interested in working with enthusiastic teens, from 6th through 12th grade, to provide engaging after-school programming, reader's advisory, and outreach.

This position requires afternoon, night and weekend shifts. Per our union contract, the starting salary for a Librarian I is \$27.63/hr. Librarian Trainee salary depends on number of credits completed.

Qualifications:

- MLS from an ALA accredited library school and a valid New York State Professional Certificate; Librarian Trainee applicants must be currently enrolled in an ALA accredited library school.
- Ability to work independently, as well as part of a team.
- Establish and manage relationships with eager teens and tweens in an exciting and energetic environment.
- Knowledge of Young Adult literature, media and culture required.
- Ability to troubleshoot common computer applications on diverse devices.
- Strong commitment to public services and the ability to work well with a diverse community.
- Comfortable with public speaking.

Responsibilities:

- Provide reference and reader's advisory services to teen patrons.
- Promote Teen Library services via social media and local outreach, including school visits.
- Coverage of the Makerspace during peak hours to supervise events.
- Collection development to ensure the teen collection is up to date and includes relevant print and digital resources.
- Plan, implement, and evaluate library events and services to fulfill the diverse educational, recreational, and personal needs.
- Instruct teens in information gathering, research skills and digital literacy skills using the library's website, databases, and reputable resources.
- Other duties as assigned.

Please email a persuasive cover letter, resume, 3 references and proof of enrollment in an accredited MLS program, if required, to Liz Hughes, Head of Teen Services, at lhughes@hhlibrary.org before Friday, August 26, 2022.

The Half Hollow Hills Community Library is an Equal Employment Opportunity Employer. Applicants for part-time positions are not required to be on a certified Suffolk County Civil Service list.