



Position Available – Part-time Custodial Worker I

There presently exists an opening for a part-time Custodial Worker I in our Maintenance Department. This is a union position consisting of 17.5 hours per week in two buildings. Evenings and weekends are preferred, but flexibility for day hours is a plus. Benefits include vacation and sick time as well as holiday pay.

The job duties include but are not limited to:

- Participate in general cleaning of all areas of the library in two buildings;
- Clean program rooms, meeting rooms, hallways, offices, restrooms, stairways, and general public areas;
- Use vacuum cleaner to clean rugs, stairs and upholstered furniture;
- Use broom, mop and floor equipment to mop, strip and wax floors;
- Replenish restroom supplies;
- Dust furniture and equipment;
- Empty wastebaskets; Put garbage out to curb for pick-up;
- Empty book drops;
- Set up and break down tables, chairs and other equipment as needed in program and meeting rooms; may occasionally need to set up a/v equipment as part of a room set-up;
- Clear snow from entrances and walkways and put snowmelt or salt on walkways;
- Ability to relate to supervisors, staff members, and general public in a courteous manner;
- Assist in pick-up and delivery of library materials to various departments and possibly to the other building;
- Follow all applicable safety rules and procedures.

The starting salary for this position is \$19.19 per hour, with a step increase on July 1, 2022. If interested, please submit letter and/or resume to Jeff Stelmok, Department Head of Maintenance at jeff_stelmok@huntlib.org by July 8, 2022.