



## **POSITION AVAILABLE**

### **Part-Time Librarian I / Librarian Trainee Teen Services (17.5 hours)**

Sachem Public Library seeks an enthusiastic, creative, and service-oriented teen librarian with strong interpersonal skills to join our Teen Services Department.

#### **Job Duties:**

- Provide a high level of customer service in a friendly, professional manner.
- Ability to multi-task in-person, phone, and online requests simultaneously.
- Enjoy interacting with teens and be able to manage teen behavior in a large group setting.
- Assist teens with homework and research needs.
- Possess a strong interest and knowledge of teen literature for readers' advisory.
- Proficiency in utilizing current technologies for our maker Studio.
- Plan, organize, and facilitate programs and workshops utilizing current trends.
- Possess excellent communication and organizational skills for working collaboratively on library events.
- Promotion and demonstration of library services through community outreach.
- Support the library's sustainability goals.

#### **Qualifications:**

- MLS degree from an ALA accredited school and Public Librarian certificate for a Librarian I or actively enrolled in an accredited MLS program with at least 12 credits for a Librarian Trainee.
- This position requires two afternoons and two evenings per week including Friday evenings. Availability for 1-9pm a plus.
- Saturdays and Sundays in rotation. Availability for a minimum of two Saturdays per month is required.
- Flexibility to work mornings, afternoons, and evenings based on departmental needs.

**To be considered for this position, please email your resume and cover letter no later than Wednesday, June 1, 2022:**

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