



338 Main St.
Huntington, NY 11743

myhpl.org

1335 New York Ave.
Huntington Sta., NY 11746

Part-time Adult and Reference Services Librarian I Openings

The Huntington Public Library seeks an enthusiastic and energetic individual to work with us in the Adult and Reference Services Department where there is an opening for a Librarian I or a Librarian Trainee. The successful candidates should exhibit positive, proactive customer service skills, flexibility, and initiative. Evenings and weekend availability is a must.

Duties and qualifications:

- ✚ Basic knowledge of, and instruction to patrons, in all library resources including digital and downloadable materials
- ✚ Possess knowledge of emerging technology and current trends in library services
- ✚ Collection development, readers' advisory and program responsibilities will be assigned as required
- ✚ Ability and willingness to collaborate with colleagues as well as work independently

Requirements:

- ✚ MLS from an ALA accredited institution (or presently be enrolled in library school)
- ✚ Valid NYS Public Librarian Certificate (or presently be enrolled in library school)
- ✚ General experience working with the public and diverse communities
- ✚ Excellent communication skills
- ✚ Positive, proactive customer service skills, along with flexibility and initiative
- ✚ Spanish proficiency is a plus

Hours include nights, weekends and holiday rotations and staffing both our Main building and Station Branch. Starting salary: \$29.74 set by union contract. If Librarian Trainee, salary set by number of credits completed.

Interested candidates should email your resume, letter of application and 3 references by May 31, 2022, to:

Donna Mazovec,
Head of Adult & Reference Services
donna_mazovec@huntlib.org